

MEETING #11 – March 28

At a Regular Meeting of the Madison County Board of Supervisors on March 28, 2017 at 6:00 p.m. in the Madison County Administrative Center Auditorium located at 414 N. Main Street:

PRESENT: R. Clay Jackson, Chairman
Jonathon Weakley, Vice-Chairman
Kevin McGhee, Member
Robert Campbell, Member
Charlotte Hoffman, Member
Daniel J. Campbell, County Administrator
V. R. Shackelford, County Attorney
Mary Jane Costello, Asst. County Administrator/Finance Director
Jacqueline S. Frye, Deputy Clerk

Agenda Items:

Call to Order

Pledge of Allegiance & Moment of Silence

1. Determine Presence of a Quorum/Adopt Agenda:

Chairman Jackson noted that all members are present; a quorum was established.

Chairman Jackson called for any additions to today's Agenda:

Additions:

- *Item 9a: Application for Special Use Permit (SUP) for Driving Range [at Hoover Ridge] As requested by the MCPRA*

Supervisor McGhee moved the Board adopt today's Agenda as amended, seconded by Supervisor Hoffman. *Ayes: Jackson, Weakley, Campbell, McGhee, Hoffman. Nays: (0).*

Tour of Kemper Mansion

Chairman Jackson invited all in attendance to participate in a tour of the Kemper Mansion, hosted by the Madison Historical Society.

Chairman Jackson thanked the Madison County Historical Society for today's tour of the Kemper Mansion.

2. Public Comment:

Chairman Jackson opened the floor for public comment. With no public comment being brought forth, the session was closed.

3. Constitutional Officers:

a. Proclamation – Victim's Rights Week [4/2 to 4/8] – Clarissa Berry, Commonwealth Attorney: Clarissa Berry, Commonwealth Attorney, and Jennifer Hayes, Victim-Witness Director, were present for today's session. The Commonwealth Attorney advised that grant funding was used to fund the full-time Victim-Witness Coordinator's position, which is now been filled by Ms. Hayes since December 2016. Much progress has been made with the addition of the full-time position, which has allowed more support for victims of crime. The Victim Witness Coordinator has also been able to attain funding from the State for victims of crime (i.e. \$5,000.00). The program provided had 80 victims during 2016 and thus far, the number of victims has reached 104. At this point, the office is now better able to identify and connect with victims of crime, and the coordinator has helped victims get in touch with the right resources to help them move forward and become free from their abuser(s).

Additional highlights focused on the following facts:

- The overall court process (for victims)
- Victims' sometimes 'failing to remember' (when a case goes to trial)
- Victims are assisted by the Victim Witness Coordinator without being judged
- Case studies show the average woman will try to leave her abuser a minimum of 7x
- Domestic violence is a dangerous issue
- Domestic violence calls (to law enforcement) are the #1 type of calls received
- Victims can now go to the Sheriff's Office for help, and are then encouraged to go to the Victim-Witness office

The Commonwealth Attorney also reported that the Victim Witness Coordinator attends the multidisciplinary team meetings each month as a part of a collaborative effort involving the Commonwealth Attorney's Office, Sheriff's Department, Madison County School System, private mental health providers, and local CSB representatives.

In closing, she requested the Madison County Board of Supervisors adopt today's resolution to declare April 4th through April 8th as National Victim's Rights Week, to establish what efforts are being utilized (by the County), and also advised that some localities host a "Victim's Recognition" evening event, which is something she'd like to consider hosting in the future.

Comments from the Board:

- *Supervisor Campbell: Commented on the intent to meet (with Nick McDowell & County Administrator) to discuss whether the County can assess the connection between the Victim Witness Program and how the program ties into reducing the amount of folks entering the regional jail facility; suggested that preventive techniques continue to be sought; advised that Mr. McDowell has offered to help the County looking into seeking cost savings and ways to be even more proactive instead of reactive, and to keep child victims from being involved in the foster care system*

The Commonwealth Attorney advised that (in her opinion):

- It's hoped that the numbers for those being sent to jail (because of criminal behavior) doesn't reduce

Also:

- The Victim Witness position provides support to victims
- The Victim Witness Coordinator must adhere to the Code of Virginia's definition of a 'victim', and doesn't necessarily require that a warrant be issued for a particular case
- Verbalized disagreement with comments made by Neal Goodloe (at a previous meeting) concerning the use of "the number of bed days" in order to judge the County's success rate in the justice system
- Victims are made fully aware of the types of services that are in place
- The Commonwealth does take criminal behavior seriously

And:

- It's hoped that folks will seek out existing services before situations become out of control
- *Supervisor Weakley: Feels that services (offered by the Victim Witness Coordinator) does help kids to remain with a parent; questioned what a victim would do in the event the current position was no longer available*
- *Supervisor McGhee: Reinforced the fact that some folks need to be jailed (despite the overall associated costs); advised there is value in the Victim Witness Program; feels the program helps to assess issues before there is a need to fund foster care placement (resulting from a broken home), which does result in a savings for the County overall; provided accolades to staff for seeking out grant funding, and encouraged staff to continue to seek available savings*
- *Chairman Jackson: Advised that grant funding is an overall cost savings when families are kept out of the foster care program; noted that costs for CSA has steadily increases*

The Victim-Witness Coordinator advised that:

- She's readily available to victims on a full-time basis (i.e. by cell phone)
- Victims can seek out services at anytime
- Victims can assess services before a situation becomes out of control
- Victims are taken through the court/protection process in a timely manner
- Victims are educated while an initial issue is at the 'misdemeanor' level

In closing, she advised that support being provided to victims does affect the long-term outcome, and is most effectively if services are sought early.

The County Administrator thanked the Commonwealth Attorney for seeking out available funding opportunities that have allowed the part-time Victim-Witness Coordinator's position to become a full-time appointment.

The Commonwealth Attorney thanked the County for its continued support of efforts demonstrated by her office.

Chairman Jackson read the following Proclamation for the record:

PROCLAMATION National Crime Victims' Rights Week April 2-8, 2017

WHEREAS, Americans are the victims of more than 20 million crimes each year, affecting individuals, and communities;

WHEREAS, Providing victims with knowledge of their rights and available services further strengthens their ability to recover by restoring a sense of self-empowerment;

WHEREAS, Victims and survivors of crime across America need and deserve consistent access to support and assistance that can help them cope with the short- and long-term consequences of crime;

WHEREAS, "Serving Victims" requires collaboration that provides quality, comprehensive services to both reporting and non-reporting victims and survivors of crime;

WHEREAS, Victims who feel understood and supported are more likely to disclose their victimization, seek services, and participate in the justice process;

WHEREAS, A multidisciplinary response, involving collaboration among victim service professionals, criminal justice officials, legal professionals, medical and mental health providers, and community leaders is essential to reach and serve all victims—especially those who are marginalized, have disabilities, or live in remote locations;

WHEREAS, Strengthening the multidisciplinary response—bringing diverse skills, perspectives, and understandings together in the service of victims—also serves to build the resilience of those responders, by strengthening the confidence in their roles, abilities, and sense of contribution;

WHEREAS, National Crime Victims' Rights Week, April 2-8, 2017, provides an opportunity to recommit to ensuring that all victims of crime—especially those who are challenging to reach or serve—are afforded their rights and receive a trauma-informed response; and

WHEREAS, Madison County Victim/Witness Program is hereby dedicated to strengthening victims and survivors in the aftermath of crime, building resilience in our communities and our victim responders, and working for justice for all victims and survivors.

NOW, THEREFORE BE IT PROCLAIMED, by the Madison County Board of Supervisors that the week of April 2–8, 2017, is hereby recognized as Crime Victims’ Rights Week

And reaffirm Madison County’s commitment to creating a victim service and criminal justice response that assists all victims of crime during Crime Victims’ Rights Week and throughout the year; and to express our sincere gratitude and appreciation for those community members, victim service providers, and criminal justice professionals who are committed to improving our response to all victims of crime so that they may find relevant assistance, support, justice, and peace.

Supervisor Campbell moved that the Board adopt the Resolution to recognize National Crime Victims’ Rights Week – April 2-8, 2017, as presented, seconded by Supervisor Hoffman. *Ayes: Jackson, Weakley, Campbell, McGhee, Hoffman. Nays: (0).*

Ms. Berry advised that recent meetings were held with local CSB’s (Community Service Boards); a follow up meeting will be held shortly to discuss:

- The future establishment of a part-time office in Madison County
 - Discuss highlights (provided by Brian Duncan, Executive Director) from the collaborative operation in place in Fauquier County
- *Supervisor Weakley: Also referenced information provided (during the meeting) from a State trooper that was present and touched on specific state statutes*

Ms. Berry noted that she was also impressed with the creativity provided by Ms. Pat Banks, and her willingness to help the County move forward with the above referenced initiative.

Chairman Jackson encouraged Ms. Berry to meet with the County Administrator, Supervisor Campbell, Supervisor Hoffman and Nick McDowell to provide insight.

4. County Departments:

Madison County Schools: Bob Chappell, of the Madison County School Board, was present and advised that the school board approved the proposed FY2018 school budget, which included suggestions made by administration; advised that the Forensics Team has won five (5) state championships; MCHS basketball team has had a very successful season; noted that student representatives (to the school board) are very positive; noted that the school system has attained grants for the current school year – anticipates receiving an additional grant for the next school year to be used for career tech programs (i.e. viticulture, safety officers, etc.); noted that a career computer programming class to be offered in conjunction with the Blue Ridge School is also being researched.

- *Supervisor Weakley: Accolades provided to the school workshop program (CTE); noted that a financial workshop is in place at the local extension office – feels this is a good approach for all grade levels*
- ✓ Nick McDowell: Advised that he has been involved in the criminal justice system, and feels the system is very complex, and involves decisions/consequences (i.e. whether or not to charge a criminal, how to charge, whether to incarcerate; when to schedule release); noted concerns as to what may happen to a family based on the decision-making process, and feels the County needs to assess:
 - What can be done
 - What options are available
 - Share (with the public) how well the system works and what can be expected
 - Database all information and findings

In closing, he feels there are too many people with ‘opinions’ without access to enough factual information, and encouraged involvement between all departments (that are involved with the system), in order to assess any formulation of future policies.

- *Chairman Jackson: Suggested an update be provided on the CIP and CSA at the next meeting session*

5. Committees or Organizations Reports: None.

6. Finance

a. March 2017 Claims

\$401,603.78 (3'24'17)

\$ 3,024.56 (EFT Payment)

\$ 17,283.63 (3'28'17)

\$421,911.97 (Total)

The Finance Director advised that:

Six (6) items constitute 76% of the above referenced balance which consist of:

- ✓ Last quarterly payment to the Madison Health Department: \$35,000.00
- ✓ Last quarterly payment to the MCPRA: \$42,822.50
- ✓ Last quarterly payment to the Rappahannock Juvenile Detention Center: \$13,250.00
- ✓ Last payment to the CSB: \$20,366.75
- ✓ Annual auditing fee: \$29,500.00
- ✓ Last annual operating cost for the Central Virginia Regional Jail: \$177,891.00

Questions:

- Two (2) payments to the Madison County School Board (i.e. health insurance)

The Finance Director explained that an arrangement is in place that the county will defray the 'employers' share of healthcare costs for two (2) County employees (i.e. Sheriff's Department), whose healthcare is carried by the school system.

Supervisor Campbell moved that the Board approve claims for March 2017 totaling \$421,911.97, as presented, seconded by Supervisor McGhee.

Ayes: Jackson, Weakley, Campbell, McGhee, Hoffman. Nays: (0).

b. Supplemental Appropriations

- Debt Service on LOC (line of credit): The Finance Director explained that the County has drawn \$2,000,000.00 of the proposed \$2,500,000.00. Input was provided on the existing fixed rate (1.2%) [slight increase], and the fact that representatives from VML anticipate there will be two (2) more increases in the commercial paper interest rate before the end of the year. It was advised that the County will owe a balance of \$170,000.00 at the end of July 2017. In the event the commercial paper rate doubles during the upcoming year, this will cause a slight shortfall, but there is a provision in the proposed budget to cover a slight shortfall. Also noted that VML has offered for the County to convert the entire loan to a fixed rate, and suggested this option be assessed.

Comments from the Board:

- *Supervisor Campbell; Suggested the County take action on the above suggestion (i.e. loan conversion to a fixed rate)*

The County Administrator suggested VACo be contacted to assess any soft costs, issuance costs and financial expenses involved with converting to a fixed rate, and feels the County could 'drop' any adjustable fees. Also noted there will be some legal expenses involved, and that the county may have the option to 'shop around' for refinancing outside of VML/VACo.

The Finance Director advised that funding will need to be moved from the County's contingency fund in order to fund the aforementioned supplemental appropriation being presented.

After discussion, it was the consensus of the Board to authorize the County Administrator and the Finance Director to assess the current interest rate and proposed fixed rate.

Supervisor Campbell moved the Board approve the supplemental appropriation #22_03282017 (Debt Service – Line of Credit) in the amount of \$15,443.00, with funding from the County’s contingency fund, seconded by Supervisor Weakley. *Ayes: Jackson, Weakley, Campbell, McGhee, Hoffman. Nays: (0).*

- **CCTV System for Courthouse:** The Finance Director advised that the County approved the CCTV request for the courthouse, but never compiled a supplemental appropriation to cover the associated costs needed to cover the expense totaling \$35,244.47.

The County Administrator advised that the system has been installed and accepted by the County.

Supervisor Campbell moved the Board approve supplemental appropriation #22_02382017 (CCTV – Courthouse) in the amount of \$35,244.47, with funding from the County’s contingency fund, seconded by Supervisor Hoffman. *Ayes: Jackson, Weakley, Campbell, McGhee, Hoffman. Nays: (0).*

- **Worker’s Compensation Coverage:** The Finance Director advised that the estimate for workman’s compensation is slightly higher because of a misallocation of coverage between departments (i.e. reclassification of staff in zoning/planning). Numbers have been adjusted in an effort to attain different numbers, but is just an estimate. In closing, she noted this supplemental appropriation will need to be funded from the County’s contingency fund.

Comments from the Board:

- *Supervisor Weakley: Questioned if there is documentation that workmen’s compensation can provide (for the position in question)*

The Finance Director noted that the County’s payroll department assigns an amount of workmen’s compensation to every position, and the same amount is initiated for every County. It was also noted that the supplemental appropriation will need to be funded from the contingency fund.

The County Administration advised that the individual in the department (zoning) is tasked with going out (alone) to investigate complaints and performs associated tasks related to her specific job, which he feels precipitated the increase in workman’s comp costs for that particular position.

Supervisor Campbell moved the Board approve supplemental appropriation #21_03282017 for Workman’s comp charges for the year in the amount of \$4,535.25, with funding from the County’s contingency fund, seconded by Supervisor McGhee. *Ayes: Jackson, Weakley, Campbell, McGhee, Hoffman. Nays: (0).*

The Finance Director advised that \$350,000.00 remains in the County’s general operating reserve; \$5,000.00 is for accumulated leave; after today’s supplemental appropriations, the remaining balance in the contingency fund will be \$299,777.00.

- **Sheriff for BRNTF:** The Finance Director advised that the supplemental appropriation is for a periodic reimbursement for monthly costs associated reimbursement (from the Sheriff’s Department [i.e. part-time deputy] for the Blue Ridge Narcotics Task Force.

Supervisor Campbell moved the Board approve supplemental appropriation #19_0328217 as a reimbursement to the Blue Ridge Narcotics Task Force in the amount of \$3,264.00, seconded by Supervisor Weakley. *Ayes: Jackson, Weakley, Campbell, McGhee, Hoffman. Nays: (0).*

- c. **Quarterly Year-to-Date Financial Report:** The Finance Director provided two (2) quarterly report documents on year-to-date financials for the County. Information provided focused on the following:

All Funds:

General Fund: 71.23% expended

Debt Service: 95% expended

CSA: 84% expended (Supplement requested from the State; preparing a second supplemental request; local share is insufficient)

Schools: 100% expended (no out of pocket costs noted) [two months of payroll (July/August) is paid in August]

Total General Fund: Variances 70% expended thus far

County in line for FY2017 and is 'on budget'

General Fund Synopsis:

Total General Fund: 71%

CSB Annual Contribution: 100%

CVRJ Annual Contribution: 100%

General Fund Transfers:

School System: 62%

VPA: 100% (funding by state and federal funds)

CSA: 98% (local share)

CIP: 100 expended

Debt Service: 95%

Summary of FB YTD Supplemental Appropriations approved by BOS:

Total approved: \$252,295.59

\$139,683.30 (fund balance)

\$112,612.29 (revenue)

Debt Service Fund:

Total Budget: \$1,370,283.00

YTS Expenditures: \$1,307,011.60

Remaining: \$ 63,271.40

Semi-annual payment for principal/interest (E911) \$40,616.19

Semi-Two (2) principal payments (Vehicles) \$29,097.20

Estimated LOC interest \$ 9,000.00

Total: \$78,713.39

Estimated shortfall: \$15,441.99

Items of Concern:

Dept. #12610 (Technology): Expended by 98% (for ANS work)

Dept. #21700 (Circuit Court Clerk: Records management costs (\$6,705 over budget – Clerk feels she will have leftover comp board funding to cover the costs)

Dept. #21800 (Court Security): Part-time deputy – costs have already exceeded budget for the year [variance noted for part-time deputies]; supplemental appropriation is done periodically to cover these costs

- Supervisor Weakley: Advised that he and the County Administrator will meet with ANS; will return to the Board to discuss a funding plan to address costs

Dept. #31200 (Sheriff): Overtime is at 92% expended; feels there is enough variance available to cover part-time overtime costs

Dept. #32600 (EMS): Medics part-time line item and leave payout have exceeded budget (#2 person left and is now working part-time; there is some savings in full-time salaried positions, although might not be adequate to cover any excess costs)

Dept. 33401 (Regional Jail: Quarterly payments are now complete; currently have \$14,000 remaining in the budget for the remainder of the budget year to cover any additional inmate medical costs and reserve for true ups)

Dept. #33300 (Juvenile Probation): Crime Prevention Grant is only 25% expended; concerned that court services may not be fully utilizing available funding to the County provided from the State; these funds (in certain instances) could be used to defray CSA costs; if these funds are spent, they must be returned to the State

Comments:

- *Supervisor Weakley: Noted that DSS and court services do work together; DSS could request some of these funds*

The County Administrator advised that the County has to rely on the Juvenile Probation office to utilize the grant funding and apply it accordingly.

The Finance Director advised that (in her opinion) the utilization of grant funding is a 'focused issue', as the Juvenile Probation office is aware of DSS operations. In closing, Valerie Ward, DSS Director, is aware of this matter and has indicated there are DSS cases for which these grant funds could be applied.

- *Supervisor Campbell: Referred to funding amounts noted in the draft budget (i.e. part-time funding for the Sheriff's Department, Treasurer's Office, Clerk of Circuit Court, Economic Development plus overtime costs (i.e. Sheriff's Department, E911, EMS, Animal Control/Shelter) – questioned if it would be more viable to attain full-time staff or utilize multi-tasking between departments instead of paying for part-time staff plus overtime costs; accolades were given to the custodial staff*
- *Chairman Jackson: Advised agreement of multi-tasking (between departments): also noted that if additional staff is hired, this adds to the cost; part-time staff do not receive benefits as opposed to full-time staff;*

The County Administrator advised that a Medic was added during the past year, and that part-time staff was increased (as requested by Lewis Jenkins, Director of EMS); he also noted that the 2nd person in command left full-time, which precipitated the need to rely more on part-time staff. He further explained the value of keeping a group of part-time staff in place for the EMS department as opposed to the County trying to keep all full-time personnel in place, and further explained the concept of 'need' in that particular department.

The County Administrator also noted that cross training has been initiated between part-time shelter staff and the custodial staff. Noted that the County has to rely on the Sheriff to balance needs for part-time court security to meet the need and/or demand.

In closing, the Board thanked the Finance Director for all the informational documents that have been provided to the Board to show tracking of expenditures and revenues.

The County Administrator advised that the intent is to keep the Board abreast of budgetary matters

7. Minutes:

a. #10

Chairman Jackson called for corrections and/or approval of Minutes #10

It was noted that a couple of amendments were initiated (at the request of Supervisor McGhee), and were resubmitted to all members for review.

Supervisor Hoffman moved the Board approve Minutes #10 as amended (as requested by Supervisor McGhee), seconded by Supervisor McGhee.

Ayes: Jackson, Weakley, Campbell, McGhee, Hoffman. Nays: (0).

8. Old Business:

a. Proposed FY2018 Budget Document: The County Administrator advised that tonight's budget document shows where the process stands at the present time; suggested the members bring this document to next week's public hearing. He further noted that a brief presentation will be held on the FY2018 budget at the April 11th meeting at 7:00 p.m. Any changes can be initiated by the Board following the public hearing prior to approval at the subsequent meeting.

Comments:

- *Chairman Jackson: Advised there will be a few changes in funding amounts for the:*
 - ✚ Registrar's Office (training tools); and
 - ✚ Madison County Library (to show the County's commitment)
- *Supervisor Campbell: Referred to the library's proposed payroll for the next year – shows an increase of about 11.1%; also advised (to the citizens) that the additional costs will be funded through increased construction costs (i.e. homes, business expansions [Plow & Hearth]) and not through a tax increase to the community*

9. New Business:

a. Special Use Permit for Driving Range (at Hoover Ridge): Chairman Jackson noted that the County Administrator, MCPRA Manager and the Zoning Administrator have come up with an application to present to the Madison County Planning Commission for the proposed driving range (at Hoover Ridge). Also suggested that the County waive any associated fees (i.e. building, zoning) from the application process.

Supervisor Campbell moved that the Board pall the special use permit application by the Madison County Board of Supervisors for the proposed driving range at Hoover Ridge, and waive all applicable building/zoning fees, seconded by Supervisor McGhee. *Ayes: Jackson, Weakley, Campbell, McGhee, Hoffman. Nays: (0).*

b. County Vehicles: Supervisor Campbell noted that citizens have verbalized concerns about staff taking County vehicles home; questioned if the County:

- Has a policy in place
- Who is authorized to take a County vehicle home
- Justification

And also questioned if both ACO's should take home a vehicle if only one is on call

Chairman Jackson: Noted that this concern has been discussed with the County Administrator; feels that those taking vehicles home are law enforcement personnel that are on call; also noted that staff (Emergency Preparedness) also needs a vehicle to accomplish the tasks associated with the position

The Commonwealth Attorney explained that ACO's are required to enforce the animal control laws, and are considered the same as law enforcement personnel, that also take County vehicles home.

After discussion, it was the consensus of the Board to request the County Administrator draft a policy pertaining to the aforementioned concern (i.e. law enforcement and essential services personnel) for review by the Board.

The County Administrator advised that in other areas where he has worked, the set-up has essentially been the same.

c. Waste Management Personnel: Supervisor Weakley questioned if the WMS representative could come review activities at the facility on a Saturday; noted that he saw trailers being moved during a busy time and questioned if trailers could be maneuvered at a less busy time; also verbalized concerns about equipment operator being at the scale house and shelter for extended amounts of time.

The County Administrator advised that once a trailer is $\frac{3}{4}$ full, it is considered maximized and must be moved; also noted that the overall process is rather unpredictable and that the facility cannot always start the shift with an empty trailer. In closing, he noted that the new representative will be visiting the site at least once a week, and will ask if he can come on a Saturday, and also noted it can be difficult to manage these types of contracts that involve the demands/expectations from a private company that utilizes their own personnel.

Miscellaneous:

The Commonwealth Attorney provided highlights from a recent visit to the Sheriff's by a kindergarten class; positive feedback has been received on the visit (from teacher and students); noted a high school business class were also invited to attend a session at the circuit court – reports are being processed regarding their day in court to denote what they observed.

10. Public Comment:

Chairman Jackson opened the floor for public comment. With no public comment being brought forth, the session was closed.

11. Closed Session (if necessary): None.

12. Information/Correspondence: None.

13. Adjournment:

With no further action being required, on motion of Supervisor Hoffman, seconded by Supervisor Campbell. *Ayes: Jackson, Weakley, Campbell, McGhee, Hoffman. Nays: (0).*

R. Clay Jackson, Chairman
Madison County Board of Supervisors

Clerk of the Board of the Madison County Board of Supervisors

Adopted on: April 11, 2017

Copies: R. Clay Jackson, Jonathon Weakley, Robert Campbell, Kevin McGhee, Charlotte Hoffman, V. R. Shackelford, III,
Constitutional Officers



Agenda
Regular Meeting
Madison County Board of Supervisors
Tuesday, March 28, 2017 at 6:00 p.m.
County Administration Building, Auditorium
414 N. Main Street, Madison, Virginia 22727



Call to Order

Pledge of Allegiance & Moment of Silence

1. Determine Presence of a Quorum w/Adopt Agenda

Tour of the Kemper House w/ Madison Historical Society

Public Comment

3. Constitutional Officers

- a. Proclamation – Victim's Rights Week [4/2-4/8] – Clarissa Berry, Commonwealth Attorney

4. County Departments

5. Committees or Organizations

6. Finance:

- a. March 2017 Claims
- b. Supplemental Appropriations
 - Debt Service on LOC
 - CCTV System for Courthouse
 - Worker's Compensation Overage
 - Sheriff for BRNTF

c. Quarterly Year-to-date Financial Report

7. Minutes:

a. #10

8. Old Business:

a. Proposed FY2018 Budget Document

b. Budget Public Hearing on April 4th

9. New Business:

a. *Special Use Permit for Driving Range (Hoover Ridge)*

b. *County Vehicles*

c. *Waste Management Personnel*

d. *Miscellaneous*

10. Public Comment

11. Closed Session (if necessary)

12. Information/Correspondence (if any)

13. Adjournment

ADDITIONS DENOTED IN ROYAL BLUE WITH YELLOW HIGHLIGHT